



# TAMIL NADU PUBLIC SERVICE COMMISSION

**NOTIFICATION NO: 17/2013**

**DATED: 29.12.2013**

**Applications are invited only through online mode upto 28.01.2014 for Direct Recruitment to the vacancies in the following posts included in Group-I Services:-**

| Sl. No | Name of the Post and Post Code   | Name of the Service and Code No.(001)    | No. of vacancies | Scale of pay                             |
|--------|--|--|------------------|--|
| 1      | <b>Deputy Collector</b><br>(Post Code: 1001)                                   | Tamil Nadu Civil Service                 | <b>3</b>         | Rs.15,600-39,100/-<br>(PB3) + 5400/-G.P. |
| 2      | <b>Deputy Superintendent of Police (Category – I)</b><br>(Post Code: 1002)     | Tamil Nadu Police Service                | <b>33</b>        |  |
| 3      | <b>Assistant Commissioner (C.T.)</b> (Post Code:1003)                          | Tamil Nadu Commercial Taxes Service      | <b>33</b>        |  |
| 4      | <b>Assistant Director of Rural Development Department</b><br>(Post Code: 1006) | Tamil Nadu Panchayat Development Service | <b>10</b>        |  |

**2. DISTRIBUTION OF VACANCIES:-**

The vacancies will be filled in as follows according to Rule of Reservation of appointments.

| Sl. No. | Name of the Post                                   | General Turn |   |      |         | BC |   |      |         |          | BC (M) | MBC /DC |   |      |         | SC |   |      | SC(A) |   | ST | Total |    |
|---------|--|--------------|---|------|---------|----|---|------|---------|----------|--------|---------|---|------|---------|----|---|------|-------|---|----|-------|----|
|         |  | GL           | W | PSTM | (W)PSTM | GL | W | PSTM | (W)PSTM | DA ORTHO | W      | GL      | W | PSTM | (W)PSTM | GL | W | PSTM | GL    | W | GL |       |    |
| 1       | Deputy Collector                                   | 1            | 1 | -    | -       | 1  | - | -    | -       | -        | -      | -       | - | -    | -       | -  | - | -    | -     | - | -  | -     | 3  |
| 2       | Deputy Superintendent of Police (Category-I)       | 5            | 2 | 1    | 1       | 6  | 2 | 1    | 1       | -        | -      | 3       | 2 | 1    | 1       | 3  | 1 | 1    | 1     |   |    | 1     | 33 |
| 3.      | Assistant Commissioner (C.T.)                      | 5            | 2 | 1    | 1       | 4  | 2 | 1    | 1       | 1        | 1      | 4       | 2 | 1    | -       | 3  | 1 | 1    | 1     |   |    | 1     | 33 |
| 4       | Assistant Director of Rural Development Department | 1            | 1 | 1    | -       | 1  | - | -    | 1       | 1        | -      | 1       | 1 | -    | -       | -  | - | 1    | 1     |   |    | -     | 10 |

\*\* Abbreviation: - GL- General, W - Women; PSTM - Person Studied in Tamil Medium; D.A –Differently Abled Persons (OA-One Arm, OL-One Leg, HH-Hard of Hearing)

**3. IMPORTANT DATES:-**

|   |  |            |                          |
|---|--|------------|--------------------------|
| A | Date of Notification                                     | 29.12.2013 | -                        |
| B | Last date for submission of applications                 | 28.01.2014 | -                        |
| C | Last date for payment of Fee through Bank or Post Office | 30.01.2014 | -                        |
| D | Date of Preliminary examination                          | 26.04.2014 | 10.00 A.M. to 1.00 P .M. |

**Note: Candidates should submit only one application even if he/she opts for more than one post.**

**4. QUALIFICATIONS: -****(A) AGE (as on 01.07.2013)**

| Name of the Post  | Minimum Age<br>(should have completed) | Maximum Age<br>(should not have completed)                                   |   |
|---|--|--|---|
|   |  | SC's, SC(A)'s, ST's,<br>MBC's/DC's, BC's,<br>BCM's and DW's of<br>all castes | "Others" i.e., candidates<br>not belonging to SC's,<br>SC(A)'s, ST's, MBC's/DC's,<br>BC's and BCM's |
| 1. For all the posts except the post of Assistant Commissioner (C.T).   | 21 Years                               | 35 Years   | 30 Years  |
| 2. Assistant Commissioner (C.T.)  |  |  |   |
| (i) For candidates possessing any degree  | 21 Years                               | 35 Years   | 30 Years  |
| (ii) For candidates possessing B.L. degree of any University or Institution recognized by the University Grants Commission. | 21 Years                               | 36 Years   | 31 Years  |

**Note:-**

- (i) "Others" (i.e.,) candidates not belonging to SC's, SC(A)'s, ST's, MBC's/DC's, BC's and BCM's who have put in 5 years and more of service in the State / Central Government are not eligible to apply even if they are within the age limit.
- (ii) The Technical and Non-Technical Staff of TANSI who have faced retrenchment and have not been absorbed in the Government Corporations/ Undertakings (evidence should be produced) may also apply, if they are otherwise qualified except age and the relevant age rule will be relaxed by the Government in their favour if they come up for selection.
- (iii) Para 2 at Sl. No. 4 of the 'Instructions to the candidates' will not apply to this recruitment.

**(B) EDUCATIONAL QUALIFICATION:-**

Candidates should possess the following or its equivalent qualification:-

**Candidates should possess a Degree of any of the Universities incorporated by an Act of the Central or State Legislature in India or any other Educational Institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956.**

**Note:-**

- (i) "The qualification prescribed for these posts should have been obtained by passing the required qualification in the order of studies 10<sup>th</sup> + HSC (or its equivalent)+ U.G. degree.
- (ii) The candidates, who have written the final year degree examination, may also apply for the Preliminary Examination for direct recruitment to the posts included in Group-I Services, subject to the condition that they should produce proof of having passed the degree examination when admitted to the Main Written Examination, failing which they will not be admitted to the Main Written Examination.
- (iii) The candidates, who have passed the final professional M.B.B.S or any other Medical Examination, but have not completed the internship, may also apply to the Preliminary Examination for direct recruitment to the posts included in Group-I Services provided they

should submit along with their applications for Main Written Examination a copy of certificate from the concerned authority of the University/Institution that they had passed the requisite final professional Medical examination. In such cases, the candidates will be required to produce at the time of Interview, original degree or a certificate from the concerned competent authority of the University / Institution that they had completed all requirements (including completion of internship) for the award of the degree.

- (iv) Persons claiming equivalence of qualification should upload evidence for such claim when called for, failing which their application will be summarily rejected. (Please refer para 9 of the 'Instructions to the candidates')

Provided that, other things being equal, preference will be given to the candidates, who possess the qualification mentioned against each of the following posts:-

| Sl. No | Name of the Post                                   | Qualification   |
|--------|--|---|
| 1.     | Deputy Superintendent of Police (Category – I)     | A Degree or Diploma in Criminology and Forensic Science and also to those who possess National Awards for Physical Efficiency.  |
| 2.     | Assistant Commissioner (C.T.)                      | <b>First Preference</b> – A Degree both in Commerce and Law together with a Diploma in Taxation laws.   |
|        |  | <b>Second Preference</b> – A Degree both in Commerce and Law.   |
|        |  | <b>Third Preference</b> – A Degree either in Commerce or Law together with a Diploma in Taxation laws.  |
|        |  | <b>Fourth Preference</b> – A Degree either in Commerce or Law.  |
| 3.     | Assistant Director of Rural Development Department | i) Post Graduate Degree in Rural Service of the Gandhigram Rural Institute, Madurai District.<br>ii) Post Graduate Degree or Diploma in Extension.<br>iii) Post Graduate Degree or Diploma in Sociology |

[Candidates to be admitted to the Main Written Examination should upload evidence relating to preferential qualifications, if any, possessed by them, when called for.]

**(C) PHYSICAL QUALIFICATION:-**

Candidates applying for the post of Deputy Superintendent of Police (Category-I) must possess the following Physical qualifications:-

| Name of the Post                             | Physical Qualification  |
|--|---|
| Deputy Superintendent of Police (Category-I) | i. <b>For Men:</b> Must be not less than 165 cms in Height and not less than 86 cms round the chest on full inspiration and must have a chest expansion of not less than 5 cms on full inspiration.<br><br>ii. <b>For Women:</b> Must be not less than 155 cms in Height. The Chest measurement will not apply to them. |

**Note:-**

- i) Among the candidates admitted to the Main Written Examination those who opt for the posts of Deputy Superintendent of Police (Category-I) should upload certificate from a Medical Officer of/or above the rank of an Assistant Surgeon appointed by the

Government to the Government Medical Institution obtained on or after **29.12.2013** containing the following particulars when called for:-

|    |                           |                   |
|----|---------------------------|-------------------|
| 1. | Height                    | ----- Centimeters |
| 2. | Chest Measurement         |                   |
|    | (a)On full inspiration    | ----- Centimeters |
|    | (b)On full expiration     | ----- Centimeters |
|    | (c)Difference (Expansion) | ----- Centimeters |

However, in the case of woman applicants applying for the posts of Deputy Superintendent of Police (Category-I), chest measurement need not be specified in the said certificate.

- ii) An applicant selected for appointment to the post of Deputy Collector must satisfy the Medical Board in Tamil Nadu as to his/her physique, fitness and capacity for active outdoor work.
- iii) An applicant selected for appointment to the post of Deputy Superintendent of Police (Category-I) must satisfy the Medical Board in Tamil Nadu as to his/her physique, fitness and capacity for active outdoor work and must be certified by the Superintendent of Government Ophthalmic Hospital, Chennai that his/her vision comes upto the requirements prescribed in the rules without the use of contact glasses.

#### **5. GENERAL INFORMATION:-**

- a. The rule of reservation of appointments is applicable to each post separately. The distribution of vacancies will be as per rule in force.
- b. In G.O.Ms.No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, the Government have issued Orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply to this recruitment. The above said reservation will be made applicable to candidates who have acquired the prescribed qualification for the post by studying the said course in Tamil Medium. Candidates claiming PSTM reservation must produce certificate issued by Head of Institution as proof as per the specimen contained in the 'Instructions to the candidates' (refer para 26 (19) of 'Instructions to the candidates') for having studied in Tamil Medium.
- c. The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- d. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
- e. **Certificate of Physical Fitness:-**

Candidates selected for appointment to the posts included in Group-I Services will be required to produce a certificate of physical fitness in the form prescribed below:

| Sl.No. | Name of the Post                                   | Standard of Vision Prescribed | Form of Certificate of Physical Fitness |
|--------|--|-------------------------------|---|
| 1.     | Deputy Collector                                   | Standard III or better        | Form prescribed for Executive Posts.    |
| 2.     | Assistant Commissioner (C.T.)                      |                               |   |
| 3.     | Assistant Director of Rural Development Department |                               |   |

Candidates with defective vision should upload eye fitness certificate from a qualified eye specialist, when called for.

- f. 3% reservation for Differently Abled Persons will be made applicable to DA Persons as per the orders issued in G.O. (Ms) No.53, Social Welfare and Nutritious Meal Programme Department, dated 11.04.2005, G.O. (Ms). No. 25, Welfare of Differently Abled Persons Department, dated 14.03.2013 and G.O. (Ms) No. 92, Welfare of Differently Abled Persons (DAP.3) Department, dated 29.10.2013. Among the posts notified in this recruitment, the post of Assistant Director of Rural Development Department have been identified as suitable for **OA/ OL/ HH** categories of Differently Abled persons alone (OA-One Arm, OL-One Leg, HH-Hard of Hearing). The posts of Deputy Collector and Assistant Commissioner (C.T.) have been identified as suitable for **OA/OL** categories of Differently Abled Persons alone (OA-One Arm, OL-One Leg). Turns earmarked for Differently Abled persons do not fall within the turns utilized for the post of Deputy Collector. The post of Deputy Superintendent of Police (Category-I) is not identified as suitable for Differently Abled reservation. Differently Abled persons can apply and should upload the documents referred to in para 14 (f) of the Commission's 'Instructions to the candidates', when called for.
- g. The Differently Abled persons should upload a copy of certificate of physical fitness specifying the nature of physical handicap and the degree of disability based on the norms laid down, from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected before appointment when called for.
- h. Reservation to "Destitute Widows" and "Ex-Servicemen" will not apply for this recruitment.
- i. Even after filling up of the posts reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- j. Any claim relating to the selection (not related to candidature or / and claims made in the application) should be received when called for the documents/uploading the documents is made. Any claim received thereafter will receive no attention.
- k. Information regarding arrest, convictions/debarment/disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated or finalized, participation in agitation or any Political Organization, candidature in election for Parliament/State Legislature/Local Bodies etc., if any, should also be furnished to the Commission.
- l. The selection for appointment to the above said posts is purely provisional subject to final Orders on pending Writ Petitions, if any, filed in Madras High Court and Madurai Bench of Madras High court.
- m. **Applications containing wrong claims relating to category of reservation / age / educational / physical qualification will be liable for rejection.**
- n. **Knowledge of Tamil:-**  
Candidates should possess adequate knowledge of Tamil on the date of this Notification. (for details refer para 10 of the 'Instructions to the candidates')

**6. SCHEME FOR PRELIMINARY EXAMINATION, MAIN WRITTEN EXAMINATION AND ORAL TEST:-**

**A. PRELIMINARY EXAMINATION**

| Subject   | Duration | Maximum Marks | Minimum Qualifying Marks            |        |
|---|----------|---------------|-------------------------------------|--------|
|   |          |               | SCs, SC(A)s, STs, DCs, BCs and BCMs | Others |
| <b>Single paper in General Studies-200 items</b><br><b>Degree Standard – Objective Type</b><br>General Studies – 150 items<br>Aptitude & Mental Ability Test (SSLC Standard) } 50 items | 3 Hours  | 300           | 90                                  | 120    |

**B. MAIN WRITTEN EXAMINATION AND ORAL TEST**

| Subject   | Duration                      | Maximum Marks                | Minimum Qualifying Marks for selection    |        |
|---|-------------------------------|------------------------------|---|--------|
|   |                               |                              | SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs. | Others |
| (1)   | (2)                           | (3)                          | (4)                                       | (5)    |
| <b><u>General Studies- Descriptive type - Degree Standard</u></b><br>Paper-I<br>Paper- II<br>Paper-III<br><br><b>Interview &amp; Record</b> | 3 Hours<br>3 Hours<br>3 Hours | 300<br>300<br>300<br><br>120 | } 306                                     | 408    |
| <b>Total</b>  |                               | <b>1020</b>                  |   |        |

Paper-I:-

1. Modern history of India and Indian culture.
2. General Aptitude & Mental ability Test.
3. Role and impact of science and technology in the development of India and Tamil Nadu.

Paper-II:-

1. Indian polity and emerging political trends across the world affecting India and Geography of India.
2. Tamil Society, its culture and heritage/ English language skills.
3. Administration of Union and states with special reference to Tamil Nadu.

Paper-III:-

1. Current events of national and international importance.
2. Current economic trends: Indian economy and impact of global economy on India.
3. Socio economic problems of India/ Tamil Nadu.

The Scheme of Examination and Syllabi for the Preliminary Examination and the Main Written Examination are available in the Commission's Website at '[www.tnpsc.gov.in](http://www.tnpsc.gov.in)'

### **7. PROCEDURE OF SELECTION:-**

The selection will be made in three successive stages, viz., (i) Preliminary Examination for selection of candidates for admission to the Main Written Examination and (ii) Main Written Examination and (iii) an Oral Test in the shape of an Interview.

The Preliminary Examination is meant to serve as a screening test only. The marks obtained in the Preliminary Examination by the candidates who are declared qualified for admission to the Main Written Examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Main Written Examination will be 50 times the number of candidates to be recruited having regard to the rule of reservation of appointments. However, in each reservation group, all the candidates who secure the same marks as that of cut off marks of their reservation groups shall also be admitted to the Main Written Examination, though the number of candidates to be admitted to the Main Written Examination may exceed 1:50 ratio.

(For further details refer paragraph 21 of the 'Instructions to the candidates').

### **8. CENTRES FOR PRELIMINARY EXAMINATION:-**

The Preliminary Examination will be held at the following centres:

| Name of Centre | Centre code |
|----------------|-------------|
| Ariyalur       | 030         |
| Chennai        | 001         |
| Chidambaram    | 104         |
| Coimbatore     | 002         |
| Dharmapuri     | 004         |
| Dindigul       | 005         |
| Erode          | 006         |
| Kancheepuram   | 007         |
| Karaikudi      | 138         |
| Karur          | 009         |
| Krishnagiri    | 031         |

| Name of Centre                   | Centre code |
|----------------------------------|-------------|
| Madurai                          | 010         |
| Nagapattinam                     | 011         |
| Nagercoil                        | 119         |
| Namakkal                         | 012         |
| Perambalur                       | 014         |
| Pudukkottai                      | 015         |
| Ramanathapuram                   | 016         |
| Salem                            | 017         |
| Sivaganga                        | 018         |
| Thanjavur                        | 019         |
| The Nilgiris<br>(Udhagamandalam) | 013         |

| Name of Centre  | Centre code |
|-----------------|-------------|
| Theni           | 020         |
| Thiruvallur     | 021         |
| Thiruvannamalai | 022         |
| Thiruvarur      | 023         |
| Thoothukudi     | 024         |
| Tiruchirappalli | 025         |
| Tirunelveli     | 026         |
| Tiruppur        | 032         |
| Vellore         | 027         |
| Villupuram      | 028         |
| Virudhunagar    | 029         |

#### **Note:**

- (i) Candidates should choose and write the Examination at any one of the Centres.
- (ii) Candidates will be required to appear for the Written Examination / Oral Test / Certificate verification at their own expenses.
- (iii) Request for change of centre will not be complied with.
- (iv) The Commission reserves the right to increase/ decrease the number of Examination Centres and to re-allot the candidates.

**The Main Written Examination will be held at Chennai Only.**

**9. EXAMINATION FEE:-**

|   |                              |   |
|---|------------------------------|---|
| a | For Preliminary Examination  | Rs.125/- (Examination Fee Rs.75 /- + Cost of Application Rs.50/-) (Rupees One hundred and twenty five only) |
| b | For Main Written Examination | Rs.125/- (Rupees One hundred and twenty five only)  |

- Candidates claiming exemption from examination fee should pay Rs.50/- towards Application Cost.
- Candidates have also to pay the service charges applicable to the Bank or Post Office or Fee Processing Agency.
- The fee for Main Written Examination should be paid by those who are to be admitted to the Main Written Examination, based on the result of Preliminary Examination, on receipt of intimation from the Tamil Nadu Public Service Commission, unless exemption of fee is claimed.
- Mode of payment of fee other than on-line mode of payment / off-line mode of payment viz., in the form of DD/ Postal Order etc., will not be accepted and the fee will not be refunded and the applications submitted with such modes of payment will be summarily rejected.
- Those who have registered in the **one time registration** system and paid the registration fee of Rs. 50/- and received the registration ID, **need not pay** the application fee i.e., Rs. 50/- and it is enough to pay Examination fee alone.

(For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to the candidates').

**10. NO OBJECTION CERTIFICATE:**

For details refer para 15 (g) of the Commission's 'Instructions to the candidates'.

**11. CONCESSIONS:-**

Concessions in the matter of age and/or fees allowed to SC's, SC(A)'s, ST's, MBC's/DC's, BC's, BCM's, Destitute Widows, Ex-Servicemen, Differently Abled persons, other categories of persons etc., are given in para 12 to 14 of the Commission's 'Instructions to the candidates'. Persons claiming concessions referred to above has to produce evidence for such claim when called for, otherwise his/her application will be liable for rejection.

**12. HOW TO APPLY:-**

- Candidates should apply only through on-line in the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or in [www.tnpscexams.net](http://www.tnpscexams.net).
- Before applying, the candidates should have scanned image of their photograph and signature in CD/DVD/Pen drive as per their convenience.
- A valid e-mail ID or mobile number is mandatory for registration and email ID should be kept active till the declaration of results. You are cautioned to keep your e-mail ID and password confidentially. TNPSC will send Hall Tickets (Memorandum of Admission) for Written Examination, Interview call letters, other Memos etc. through the registered / given e-mail ID.
- All the particulars mentioned in the online application including name of the candidate, post applied, communal category, date of birth, address, email ID, centre of examination etc. will be considered as final and **no modifications will be allowed after the last date specified for applying online**. Since certain fields are firm and fixed and cannot be edited, candidates are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.



- The candidates who wish to receive SMS should register their mobile number in the application.

**12 (A). Applying Online:-**

1. Candidates are first required to log on to the TNPSC's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexamns.net](http://www.tnpscexamns.net)
2. Click "Apply on-line" to open up the on-line application form.
3. Select the name of the post or service for which you wish to apply.
4. If you already have Unique ID, please enter the Unique ID and password to view the already available information and update them, if necessary.
5. If you do not have valid ID, please enter all the required particulars without skipping any field.
6. Candidates are required to upload their latest photograph and signature as per the specifications given in the guidelines for scanning and upload of photograph and signature. **An online application uploaded without photograph and signature will be rejected.**

**12(B). Mode of Fee Payment:-**

Select the mode of payment (On-line Payment/Off-line Payment).

**12(C). On-line Payment (Net Banking, Credit card/Debit card)**

1. In case of candidates wish to pay fees through the online payment gateway, i.e Net Banking, credit card and debit card payment, **an additional page of the application form will be displayed** wherein candidates may follow the instructions and fill in the requisite details to make payment.
2. After submitting your payment information in the online application form, please wait for the intimation from the server, **DO NOT press Back or Refresh button in order to avoid double charge.**
3. If the on-line transaction has been successfully completed a registration ID number and password will be generated. Candidates should note their registration ID number and password for future reference in respect of the post applied for.

**12(D). Off-line Payment (Post Office or Indian Bank)**

1. For offline mode of payment candidates have to select either Post Office or Indian Bank Branch.
2. Click "SUBMIT" to submit the application form.
3. Candidates will be provided with application number and password. Please note down the application number and password.
4. On submission system will generate the payment chalan which the candidates need to take print out and go to the nearest branch of Indian bank or the Designated Post Offices as the case may be, to make the payment.
5. Collect the candidate's copy of the fee payment chalan from the branch. Please check that the chalan is properly signed and the details of transaction number, branch name and DP code number, deposit date have been noted in the chalan by the Branch authorities.
6. On-line application registration will be taken as successful one, only if the payment is made either in the post office or in the Indian Bank **within two working days from the date of registration/submission of application.**

**12(E). Print Option:-**

1. After submitting the application, candidates can print /save their application in PDF format.
2. On entering application number and password, candidates can download their application and print, if required.
3. Candidates need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified only when the candidates come up for next stage of selection.

**Note:-**

- I. Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/inability/failure to log on the TNPSC's website on account of heavy load on internet/website jam.
- II. TNPSC does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the TNPSC.
- III. Under no circumstances, a candidate should share/mention e-mail ID or mobile number to any other person. In case a candidate does not have a valid personal e-mail ID, they should create a new e-mail ID before applying on-line and must maintain that email account.
- IV. There is a provision to modify the submitted on-line application. Candidates are requested to make use of this facility to correct their details in the on-line application if any. This modification facility will be available up to the last date for applying on-line for the particular post. After this date, no modification will be permitted. Candidates should take utmost care and caution while filling in the on-line application. Please note that no modification in fee payment details will be permitted for candidates who pay fees/ intimation charges through the on-line mode. Since certain fields are firm, fixed and cannot be edited, candidates are requested to fill in the on-line application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- V. Candidates should carefully fill in the details in the on-line application at the appropriate places and click on the "SUBMIT" button at the end of the on-line application format. Before pressing the "SUBMIT" button, candidates are advised to verify each and every particular column in the application. The name of the candidate or his /her father/spouse etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- VI. Request for change/correction in any particulars in the application form shall not be entertained under any circumstances **after the last date for** editing/ updating application details specified. TNPSC will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- VII. Commission is not responsible for the online payment failure.

**13. OTHER IMPORTANT INSTRUCTIONS:-**

- a. **Candidates should ensure their eligibility for examination:** The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of

memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.

- b. How to apply:-** Candidates are required to apply on-line by using the website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) Detailed instructions for filling up on-line application are given in Para 12 of this Notification.
- c.** The Hall Tickets for eligible candidates will be made available in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) for downloading by candidates. No Hall Tickets will be sent by post.
- d. Grievance Redressal Cell for guidance of candidates:-** In case of any guidance/information/clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No. 044-25300300 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00a.m. and 05.45 p.m.
- e. Mobile Phones and other Articles Banned:-**
- (i) Candidates are not allowed to bring Pager, Cellular phone, Calculator, Memory notes and books etc. or any other Electronic device or Recording device either as separate piece or part of something used by the candidate such as Watch or Ring.
  - (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be put to thorough physical search including frisking on the spot.
  - (iii) Do not bring into the Examination Hall any article such as books, notes, loose sheets mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e., pen). No colour pen or pencil must be used.
  - (iv) Candidates are advised in their own interest not to bring any of the banned items including Mobile phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f.** Candidates are not required to submit along with their application any certificates in support of their claims regarding age, educational qualifications, experience, community certificates and certificates regarding their physical disability, etc., which should be submitted when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main Written Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after Preliminary Examination, Main Written Examination and Oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.
- g. Unfair means strictly prohibited:-** No candidate shall copy from the papers of any other candidate nor permit his papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- h. Conduct in Examination Hall:-** No candidate should misbehave in any manner or create a disorderly scene in the examination hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed & penalised.

**The Online Application can be filled upto 28.01.2014 till 11.59 p.m., after which the link will be disabled**

*(For any additional information the candidates may refer Commission's 'Instructions to the candidates' at the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) )*

**Secretary**